



TERMS OF REFERENCE (TORs)

Project End-line Evaluation

Project Name: Building Strategic Alliance for Disability Rights in Uganda

1.0. Introduction

Uganda National Action on Physical Disability (UNAPD) was established in 1998 by Persons with Physical Disabilities (PWPDs) for the purpose of coming together to create a common voice in airing their views, challenges, advocate for their rights, dignity, and development needs. The vision of UNAPD is “A society where persons with physical disabilities live in dignity”. UNAPD’s mission is “UNAPD exists to advance member efforts in removing barriers that prevent persons with physical disabilities from enjoying their rights through advocacy, capacity building and networking”. UNAPD has 38 registered member District Associations with over 7000 individual members regionally spread in the membership districts.

2.0. Background to the assignment

With support from the Disabled Peoples Organizations of Denmark (DPOD), DHF and Para sport, UNAPD implemented a three-year project (Building strategic alliance for disability rights in Uganda). The project set to pursue the following outcomes: **Outcome 1:** UNAPD is instrumental in building a broad coalition of DPOs for improved livelihoods among PWDs. The coalition has developed a united policy platform for secure livelihoods among PWDs and is promoting formal and informal sector employment of PWDs among relevant government, business and civil society stakeholders. **Outcome 2:** UNAPD supports the creation of a physical accessibility caucus with participation of OPD and CSO stakeholders. District Audit Committees feed the National Audit with Best Practices and the National Audit Committee has been accredited as an advisory body with the Ministry of Works towards the effective implementation of the Accessibility Standards. **Outcome 3:** A National Sports Caucus promotes disability sports as a tool for personal empowerment and rehabilitation, organization and social inclusion at National and local levels by formulating a national disability sports policy and presenting it to the public, sponsors, parliament, and the line ministries for Sports, Health and Education.

The purpose for this evaluation is to assess the performance of the project and capture project achievements, challenges and best practices to inform future programming. The evaluation will also ensure accountability towards toward the primary beneficiaries(PWDs), stakeholders and the project donors(DHF).

3.0. Objectives of the assignment:

1. Evaluate the coalition/networking approaches to advocacy as applied by UNAPD in the project, i.e. how efficient and effective have the approaches, tools and methods that UNAPD has applied been in building ownership among caucus members, in building evidence based policy proposals in achieving desired outcomes.
2. Assess the relevance of the networking approaches tested by the project in the policy/advocacy context of the disability movement in Uganda, ie is this an effective advocacy strategy, and how.
3. Establish the relevance of the networking approaches tested by the project in the context of the Ugandan Disability movement: usefulness as seen by participating DPOs, relevance to NUDIPU and NUWODU advocacy strategies, sustainability, possible relevance to other areas of policy advocacy (education, health) including how they affect UNAPD's role in that movement and her strategy, mission, vision and identity.

4.0. Scope of work

The assignment will be conducted in the project districts and will involve interviewing of over 20 stakeholders as broken down below, the exercise will include field visits to the project districts to examine the work of District Accessibility Audit Teams, District Sports Associations and livelihoods groups of the project partners, **(See tasks below)**.

Duration	Tasks
2 days	Desk study: (UNAPD strategy documents, project documents, quarterly reports, status reports, monitoring database), generate inception report
2 days:	Develop Research plan, data collection tools and formats
3 days	Participate in a meeting of each of the 3 caucuses (observation)
5 days	4 field visits to observe the work of a District Accessibility Audit Teams (Lira or Bushenyi), 3 District Sports Association (Busia and Nebbi), at least 3 livelihoods groups (ESUA, NUWODU & UNAPD) that the projects have identified with a best practice: Interview with Team/Association leadership, interviews with key stakeholders of local government and relevant local DPO branch leaderships
10 days:	20 Key stakeholder interviews with:
	5 Program staff (individual interviews),
	6 DPO caucus members including NUDIPU,
	3 non-DPO caucus members including National Audit Team,
	6 key duty bearers (selected among: 5 PAP programs, 4 Ministries (MOH, MOE, MOES, MOD), Builders/construction firms, employers)

3 days:	Generate debriefing report
1 day:	Debriefing with project partners
3 days:	Final report writing and preparation of final presentation
1 day:	Final debriefing at a combined meeting of the 3 project caucuses
Total: 30 work days, may be completed by one person or divided among a team of 2 or 3.	

5.0 Qualifications and experience of the required consultant:

- The consultant or consultancy team should have a master’s degree or equivalent and proven practical experience in qualitative and quantitative research,
- Experience in organizational, communications and relations analysis. Ability to analyze advocacy, communication, power and organizational relations and strategies from informal as well as formal evidence with particular reference to disability rights and inclusion.
- Outcome oriented approach to impact and effect assessment.
- The consultant or consultancy team should be knowledgeable about the disability context, disability rights and disability inclusion issues but also have broader experience of civil society in Uganda.

6.0. Sample of Research questions:

1. Quality of strategic advocacy tools produced
2. Effectiveness of UNAPD as secretariat for evidence led advocacy processes
3. Effectiveness of a trust fund to build evidence-based advocacy
4. Effectiveness of District and National Audit Committees in evidence-based advocacy processes
5. Effectiveness of combining bottom up (District Audit Teams, grassroots sports, District Associations, livelihoods groups) and top-down approaches (evidence collection, engagement with national duty bearers)
6. Degree and kind of participation and ownership of advocacy processes by caucus members
7. Effectiveness of work processes in the caucuses (strategies, planning, implementation)
8. Quality of advocacy engagements undertaken by caucuses
9. Advocacy results achieved (realized impacts, open opportunities, opportunities that did not play out)
10. Quality and type of relations among caucus members (among DPOs, between the disability movement and supportive social actors, between NUDIPU and member DPOs)
11. Key strengths and weaknesses shown by caucuses in advancing the evidence-based advocacy.
12. How could UNAPD have managed the caucuses differently to achieve more impacts/better outcomes, considering the dynamics of the disability movement in Uganda.

7.0. Key Deliverables

- Detailed evaluation report which highlights a number of findings such as : (i) relevance, potential impact or achievements and sustainability of the caucus approach to advocacy, (ii) weaknesses and strengths in implementation of the caucus approach, (iii) next steps to be taken or to be avoided by the three caucuses, (iv) recommendations to UNAPD on how to support the caucuses and pointers to other issues where the approach might be of value such as lessons learnt across the caucuses and strategies for improvement in future.
- Soft copy and 3 hard copies of the evaluation report.

8.0 Duration

The assignment and submission should be completed in 4 weeks (30 days) as shall be stated in the signed contract and planned to begin effective 1st of October, 2021

9.0 Terms of payments

The resource person will be paid an agreed sum in two instalments of 65% and 35%. The first instalment of 65% will be paid at the commencement of the process of the work, the second and final instalment of 35% will be paid upon satisfactory completion, submission of the report.

10.0 Submission of application

In case you are interested in taking up this offer, please submit a technical and financial proposal to the address below not later than **22th September 2021**

Executive Director

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